

DD/R-739-63

19 MAY 1963

MEMORANDUM FOR: Logistics Services Division
THROUGH : Chief, Physical Security Division
SUBJECT : Conversion of 5F32 to Secure Area
REFERENCE : OEL-783-63, Dated 16 April 1963

1. The Headquarters ELINT Processing Center, presently located in Room 5F38 is being rearranged so as to accommodate three additional read-out positions. This operation entails the removal of partitioning between 5F38 and 5F32 and the joining of these two offices. The floor plan covering these alterations was submitted in reference. Additionally, the Ultra-sonic Sound System now located in 5F38 must be expanded to include the entire 5F32 and 5F38 and 5F46 area, or a new system of greater capacity must be installed. We are requesting that a survey be made to determine which of these alternatives applies in securing this entire area.

2. In order to ensure that all security criteria are met in converting this to a secure area, we are requesting that the access door located in 5F32 must be reinforced and a three way combination lock be placed on the door. The present access door to 5F38 must be barricaded and metal grates are to be installed on all windows located in the 5F32 area. This action is justified on the basis that Room 5F32 will be used to store TOP SECRET code word material of an operational nature, intelligence and defense material falling within special security systems, and to house data reduction equipment which must be housed in a secure area.

SECRET

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3. It is requested that the above work order be accomplished at the earliest practical date. We anticipate that all equipment for the additional three positions will be ready for installation in late June.

25X1A


Assistant for Administration
DD/R

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